Congregational United Church of Christ Neenah/Menasha
Ministry Council Feb 6, 2025
Minutes

"Transforming the lives of our members and our communities through our discipleship of Jesus"
"Serving our members, serving our neighbors, inviting our neighbors to serve with us"
"Measures of Success – How many lives have we touched?"

Present: Pastor Rob, Marilyn Kostrzak (for Jenn and Jeff), Mary Janness, Terry Flesburg, Sheri Jeschke, Denise Stewart, Connie Ragazzi, Sue Dollhopf, Signa Meyers

Missing: Jeff Nichols, Jenn Abing, Dawn Welling, Scott Olson

Guest: Kevin Shumann

Gathering Devotion: Mary Janness led a devotion time.

Joys and Concerns were shared.

Quorum Count and Minutes taken by: Marilyn Kostrzak (for Jenn Abing) – there is enough to hold the meeting

Agenda Adjustment: Personnel Update and All Church Fundraiser weekend update.

Approval of the consent agenda

Consent Agenda Items

Item	**Owner**	**Minutes Received**
Approval of Previous Month's Minutes Approval of Annual Meeting Minutes	Marilyn	Received & approved Received & approved
Ministry of Spiritual Life- Continue to use plastic cups for communion Staff Appreciation Choir will need to wear robes during Lent & Easter 6-15, 7-20, 8-17 (Pet Blessing) are the outdoor services Communion will continue in the pews Head Usher will be a Spiritual Life member for communion Sunday	Terri	Sent to Scott
Ministry of Service- Pat Mahoney and Mary will be meeting with Habitat (401 will more than likely be 2027)	Mary	
Ministry of Faith Development – Calendar items are updated below	Denise	Received

Ministry of Stewardship kitchen exhaust hood fan and motor has been replaced fireplace works now. Thanks Sue office copier has been replaced Emanual UCC donated an AED New "wet floor" signs are available by the parking lot and garage entrances	Marilyn	Received
Treasurer's Report	Marilyn	Received
Pastor's Report	Pastor Rob	Received

Discussion Agenda:
Old Business:

Office Remodel – Next Steps / Hallway Flooring / Bathroom near Kitchen. – Dan finished painting the CE office and the step is Melanie's office. The items on the stage currently can be sold at the rummage sale. Melanie has a list of what she wants the office to look like to be more functional and efficient. The file cabinet needs to be moved to the CE office.

Name Badges – Removal of all old name badges. – Marilyn will remove the old name badges. Need to have a supply of name badges to use.

New Business:

Lenten Meals Schedule – Schedule will be assigned and sent out to all ministries with instructions. Mar 12 – Service (Sloppy Joe); Mar 19 – Spiritual Life (Breakfast food; Mar 26 – Stewardship (Ham); Apr 2 – Faith Development (TBD); Apr 9 – Ministry Council (Baked Potatoes)

Habitat (Permanent Habitat for Humanity Fund) Next Steps – Pastor Rob will work with Stewardship to do a Planned Giving campaign. This will help create understanding of the funding sources. When remodeling the church hallways – we will consider to do better communication of our involvement.

Future Council Members- April 6 Congregational Meeting-Election of Officers – Vice-Moderator, Faith Development, Service, At-Large member are open positions. Signa and Mary J will work on filling these positions. Provide feedback to Signa if you have suggestions.

Personnel updates (Paid staff time-off policy & Music Coordinator update) – Explained the vacation policy per the Personnel Guidelines. Explained the process for filling in when Jill is absent.

All Church Fundraiser update (June 13-14) – First organizational meeting – communication will be coming and process is in the works. Spiritual Life will have the ice cream social on the 15th.

Communication – Pastor Rob requested that moving forward the administrative assistant (Melanie Nault) creates a council meeting packet for each monthly council meeting. She will send this packet out as an email the week of the council meeting. This email will include all the documents submitted

for the meeting in one email. If requested Melanie can print out a hard copy. The council agreed to honor this request. Our goal is to provide all the resourses needed for each council meeting in one place, making it easy to find and access as needed.

- This means beginning with our preparations for the March 6, 2025, council meeting and moving forward the agenda for each meeting will be sent to Melanie, along with the minutes for each of the four ministries: Service (MoSe), Spiritual Life (MoSL), Stewardship (MoSt), and Faith Development (MOFD). If new minutes are not submitted by any of these groups, say MoSL or MoS since they only meet quarterly and do not often submit a written update between formal meetings, their last minutes submitted will continue to be included in each month's packet for the convivence of the council members.
- The monthly council meeting packet will also include the treasurer's report, financial statements, pastor's report, previous month's minutes that need approval, etc... This also includes any minutes or updates from any ad hoc committees, such as marketing and Communications. Again, if these ad hoc group do not have an update or new minutes submitted their last submitted report will continue to be included.

Future Projects:

*Open and Affirming – "Now What" Adult Class
*Owl? Wise Congregation

Calendar Review:

February 2 – Annual Meeting & Scout Sunday
February 2 – Silent Auction – runs through March 2nd
February 6 – Council Meeting
February 9 – Souper Bowl of Caring
February 14 – Youth Group 6-9 pm
February 16 – Camp Sunday

March 5 – Ash Wednesday
March 9 – Staff Appreciation Day
March 6 – Council Meeting
March 10 – Pizza Ranch Fundraiser – 4pm-8pm
March 14 – Youth Group – 6pm-8pm
March 16 – Irish Lunch – 11:30am-1:30pm (Cross Generational Activity)

April 3 – Council Meeting
April 6 – Congregational Meeting to elect new officers
April 11 – Youth Group – 6pm-8pm
April 13 – Cinnamon Roll Sale
April 17 – Maundy Thursday
April 20 – Easter Sunday
April 27 – Teacher Appreciation Day

May 2 – Council Meeting
May 4 – Confirmation Sunday
May 9 – Youth Group – 6pm-8pm

June 1 – Graduation Sunday (4 High School Graduates)
June 5 – Council Meeting
June 13-14 – Rummage Sale & Brat Fry/Bake Sale
June 15 – Outdoor Worship – Father's Day
June 21 – Pride Fest – Jones Park Appleton

Lord's Prayer closed the meeting.
Next meeting: March 6 @6:30 PM